

McKinley CJA PTO Meeting Minutes

December 11, 2023

- **6:30pm - Meeting Begins**

- **PTO members:**

- Eleanor White – President
- Crystal Lynn Brown – Vice President
- Terri Green – Treasurer
- Krista Bohler – Secretary
- Rebecca Sparkles and Samantha Fisher - Fundraising co-chairs
- Jessica Shatto – Yearbook and Cashback Programs
- Aryn Rehbein – High School Representative
- Shannon Bailey – 6th grade Representative
- Elizabeth Allen – 7th grade Representative
- Amelia Garcia and Lyndsay Roy – 8th grade Representatives
- Amanda Doyle – Teacher Appreciation
- Johnni Gillespie – DEI
 - Present: Eleanor White, Crystal Lynn Brown, Krista Bohler, Elizabeth Allen, Jessica Shatto, Johnni Gillespie, Dr. Polkinghorne
 - Total present = ~9

- **Administration/Staff Updates**

- Update from Dr Polkinghorne:
 - Hired new teachers – they are prepping for taking over: 6th grade Science (Mr. Timothy Holmes), Health/PE (Mr. Nolan Francisco), ISS (Mr. Akil Rice)
- Finals Schedule for HS only:
 - Half days on Thursday, Friday, Monday, Tuesday for HS only, MS dismissed at regular time
 - 12/14 - Periods 5 & 6
 - 12/15 - Periods 1 & 2
 - 12/18 - Periods 3 & 4
 - 12/19 - Periods 7 & 8
 - STAR Testing is December 4th - 8th
 - CFA and CSA Testing is December 11th - 15th
- Scavenger Hunt will be upcoming
- Staff says “Thank you!” for the December staff breakfast
- Musical was awesome!
- HS Basketball game dates are on the calendar on the website!
- QR code or classroom grants - PTO
 - Issue with google form, so teachers should email general PTO email address for grant requests
- Be sure to check the school website!
 - [McKinley Classical Leadership Academy / Homepage \(slps.org\)](https://www.slps.org/)
 - On the link you will see “McKinley Classical Leadership Academy Middle and High School” on the home page
 - Dr Polkinghorne updates the calendar daily
 - Calendar: <https://www.slps.org/Page/10294#calendar152972/20231009/month>
 - Upcoming events
 - Winter Band Concert – 12/14 @ 6:30pm
 - No social events scheduled before EOY

- **Budget/Treasurer’s Report**

- Review of Middle School and High School 2023-24 PTO budgets
 - Treasurer not present
 - Via email to PTO board:
 - Spent

- \$264 on classroom grants (Spanish app for Ms Licklider)
- \$196.44 PTO expenses (bank fees, fundraising stickers)
- \$400 family need (approved, not yet dispersed)
- \$501.55 Homecoming reimbursements pending

- **Fundraising**

- Committee members not present
 - Rough estimate to date:
 - \$3,850 MS donations
 - \$1,060 HS donations
 - Total \$4,910
 - 23% to Budget (\$21,0000)
 - The Fundraising Committee communication
 - Facebook
 - Email from Membership Toolkit and Dr Holloway
 - Corporate match
 - Send info and instructions
 - Donor match
 - Tables at school events, can't overlap band/music boosters

- **Volunteer Opportunities**

- Teacher Appreciation
 - First Friday Breakfasts
 - Teachers appreciated the December breakfast!
 - Sign up Genius emailed and on FB prior to the event
 - Feedback – the staff enjoys breakfast burritos, egg dishes, hashbrown casseroles, French toast dishes, oatmeal bar, pancake bar
 - There are several GF and vegan/vegetarian teachers
 - Listing ingredients is appreciated
 - Snacks for Teachers Lounge
 - Bring to the office anytime
- Spirit Wear
 - Call for parent interested in leading
 - Restart Tiny Little Monster store from last year
 - Can create designs if any parents are interested
- Library Organization
 - Parents are interested
 - Will likely occur after winter break – Lynn is in discussions with Dr Holloway
- Academic Fair
 - A staff member would lead – call for parents interested in helping
 - Example – math fair, science fair, etc
- Weight Room
 - Dr Holloway looking for donations to the McKinley weight room – let the PTO know if you have questions, need details
- PTO social event
 - Ice Skating – possibly in January (Eleanor)
 - Rent Steinberg (availability on Sundays)
 - Depends on budget
- Yearbook – Send in your photos! Middle school yearbook is done by a parent volunteer, there are not photographers at events. If no pictures are sent in, there won't be any pictures in the yearbook of an activity/event.
 - MIDDLE SCHOOL
 - mcja.yearbook@gmail.com

- <https://photos.app.goo.gl/8F5cv6zN9qdRJqWz5>
 - HIGH SCHOOL
 - rebecca.simpson@slps.org
- **Questions/Info**
 - Sign up link in Membership Toolkit!
 - https://mckinleycjapto.membershiptoolkit.com/sign_ups
 - PTO emails will go to those registered in Membership Toolkit
- **7:03pm - Meeting Adjourned**
- **Important Dates and upcoming information**
 - McKinley Calendar: <https://www.slps.org/Page/10294#calendar152972/20231009/month>
 - District Calendar: [Calendar / 2023-2024 District Calendar \(slps.org\)](#)
 - December 11-15th - CSA Q2 and CFA Q3 Window
 - December 20th – January 2nd – No School (Winter Break)
 - January 3rd – Q3 Begins
 - January 8th – PTO Meeting @ 6:30pm
 - January 15th – No School